

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

JANUARY 8, 2018
10:00 AM
FRED LEROY HEALTH & WELLNESS CENTER
2602 J STREET
OMAHA, NEBRASKA

- I. CALL TO ORDER
 - a. Roll Call
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
 - a. December 16, 2017
- IV. RATIFICATION OF ACTIONS
- V. EXECUTIVE SESSION
 - a. Osni Ponca Board Interview
- VI. CHAIRMAN'S UPDATE
- VII. OUTSTANDING ACTION ITEM UPDATES
- VIII. LAW & ORDER CODE REVISED
 - a. Title XVI - Liquor Control – First Reading
- IX. HILARY FARLEY, IT MANAGER
 - a. Lifesize Cloud Recording – DISCUSSION
 - b. Medical Records Copy Machine – MOTION
- X. RHIANNON CLAUSSEN, CHIEF OPERATING OFFICER
 - a. Request to Purchase Equipment for Clinic – MOTION
- XI. ELISE EMANUEL, GRANT MANAGER
 - a. Monthly Report
- XII. NEW BUSINESS
 - a. Brad Jolly Legal Billing Statement - MOTION
 - b. 2018 UNITY Sponsorship Support Request – MOTION
 - c. UNITE Request – MOTION
 - d. Lakota Onmiciye of Black Hills State University Request – MOTION
 - e. Request Regarding Sydney Loofe – MOTION (Councilwoman Bossard)
- XIII. BRAD JOLLY, LEGAL COUNSEL (12:30 PM)
 - a. Keystone XL Appeal – DISCUSSION/MOTION
- XIV. JONATHAN ROBINSON, HUMAN RESOURCE DIRECTOR
 - a. Ponca Preference Policy Revised – MOTION
 - b. ReviewCloud Professional Service Agreement - MOTION
 - c. On-Call/As-Needed Transporter Job Description – MOTION
 - d. On-Call/As Needed Office Coordinator – MOTION
 - e. Employee Handbook Section 3.H Performance Appraisals Revised – MOTION
 - f. HR Manual Section 5 Performance Appraisals Revised – MOTION
- XV. OTHER BUSINESS
- XVI. EXECUTIVE SESSION
 - a. Recruitment Efforts – Social Services Case Manager Coordinator position (Jonathan Robinson)
 - b. Social Services Case Manager Coordinator Job Description Revised - MOTION (J. Robinson)
 - c. Employee Promotion/Transfer – MOTION (Brett Ellis, Program Outreach Specialist)
 - d. Gaming Discussion
- XVII. ADJOURN

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 12 / 20 / 2017

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 1 / 8 / 2018

Subject: Lifesize Cloud Recording Discussion

ACTION REQUEST: (Please describe request in the form of a motion)
Discussion on current Lifesize Videocenter and recorded meetings. Options available for moving recording to Lifesize Cloud.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Hilary Farley

APPROVED _____
Executive Director of Tribal Affairs

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 12 / 20 / 2017

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 1 / 8 / 2017

Subject: Medical Records Copy Machine

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve RFP for replacement Network printer/scanner/fax machine for Omaha Medical Records in the amount of \$6,400 from Bishop.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Hilary Farley

APPROVED _____
Executive Director of Tribal Affairs

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 11/30/17

All agenda item requests must be approved by Executive Management and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: √ Tribal Council
 Executive Session

Meeting Date: 12/16/17

Subject: Request to Purchase Equipment for Clinic

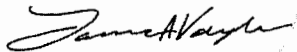
ACTION REQUEST: (Please describe request in the form of a motion)

Motion to approve RFP for the purchase of a procedure chair for the Omaha Clinic. This chair will be used to perform colposcopies and the purchase will be made with Title X grant funds.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Rhiannon Clausen, COO

APPROVED



cn=Lawrence Voegele, CEO, o=Ponca Tribe
of Nebraska, ou=Health Services Division,
email=lvoegele@poncatrbe-ne.org, c=US
2017.11.30 12:08:50 -06'00'

Larry Voegele, Chief Executive Officer

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 12/29/2017

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 01/08/2018

Subject: Ponca Preference Policy

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the Ponca Preference Policy – Revised.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


EDTA/CEO/DOF/HRD

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 12/29/2017

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 01/08/2018

Subject: Professional Services Agreement - ReviewCloud

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the Professional Services Agreement - ReviewCloud

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


EDT/CEO/DOF/HRD

AGENDA ITEM REQUEST
(for employees only)

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 01/08/2018

Subject: On-Call/As-Needed Job Descriptions

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the On-Call/As-Needed Transporter

- Motion to approve the On-Call/As-Needed Office Coordinator

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


EDT/CEO/DOF/HRD

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 12/29/2017

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Meeting of: Tribal Council
 Executive Committee

Meeting Date: 01/08/2018

Subject: Performance Appraisal Process

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve Employee Handbook Section 3.H Performance Appraisals – Revised.

- Motion to approve HR Manual Section 5 Performance Appraisals – Revised.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED


EDTA/CEO/DOF/HRD