

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

JULY 6, 2018

9:00 AM

TRIBAL TRANSIT FACILITY
1800 SYRACUSE AVENUE
NORFOLK, NEBRASKA

- I. CALL TO ORDER
 - a. Roll Call
- II. APPROVAL OF AGENDA
- III. APPROVAL OF MINUTES
 - a. June 23, 2018
 - b. June 24, 2018
- IV. RATIFICATION OF ACTIONS
- V. CHAIRMAN'S REPORT
- VI. ELISE EMANUEL, DIRECTOR OF GRANTS MANAGEMENT
 - a. OVO Tribal Victim Set-Aside Program – RESOLUTION
- VII. STEPHANIE SLOBOTKSI, TRANSPORTATION PLANNER
 - a. Crofton Parking Lot Project – Approve Contractor – MOTION
 - b. Michigan Street Project – Approve Contractor – MOTION
 - c. Transportation Superintendent job description – MOTION
 - d. Executive Bus – MOTION
- VIII. JONATHAN ROBINSON, HUMAN RESOURCE DIRECTOR
 - a. Time Card Usage Requirements Policy Revised - MOTION
- IX. RHIANNON CLAUSEN, CHIEF OPERATING OFFICER
 - a. Diabetes Program Administrator Job Description Revised – MOTION
- X. NEW BUSINESS
 - a. Outlaw Trail Scenic Byway Highway 12 Membership Dues – MOTION
 - b. Braun Intertec Invoice – MOTION
 - c. Braun Intertec Change Order #3 – MOTION
 - d. Randy Carter Invoice – MOTION
 - e. Tribal Gaming Services & Advisory Group, Inc. Invoice – MOTION
 - f. Law & Order Code Revision – Title XVI – Liquor Control
 - i. Discussion/Review of Revisions
 - ii. Suspend First Reading - MOTION
 - iii. Suspend Second Reading - MOTION
- XI. OTHER BUSINESS
- XII. EXECUTIVE SESSION
 - a. Promotion/Transfer Request – MOTION (Rhiannon Clausen, COO)
 - b. Follow-up Discussion from July 24, 2018 Tribal Council Executive Session (Jonathan Robinson, HR)
- XIII. ADJOURN

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 6/29/2018

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 7/6/2018

Subject: OVC Tribal Victim Set-Aside Program

ACTION REQUEST: (Please describe request in the form of a motion)
Seeking resolution to apply for OVC Tribal Victim Set-Aside Program

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Elise Emanuel
Director of Grant Management

PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 18-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: The U.S. Department of Justice Office for Victims of Crime has a mission to enhance the nation's capacity to assist crime victims and provide leadership in changing attitudes, policies, and practices to promote justice and healing for all victims of crime; and

WHEREAS: The DOJ and OVC recognize the critical need to fully and more effectively support Native American victims of crime; and

WHEREAS: The 2018 Commerce, Justice, Science, and Related Agencies Appropriations Act provides for funds from the Crime Victims Fund to be used to support a broadly applicable tribal set-aside program for Indian tribes to improve services to crime victims; and

WHEREAS: The Tribe will use funding under this solicitation to expand the type of services provided to Native American victims of crime through its Domestic Violence Program.

THEREFORE, BE IT RESOLVED: That Elise Emanuel, Director of Grant Management, is authorized to execute and file an application for federal assistance on behalf of the Ponca Tribe of Nebraska with the U.S. Department of Justice's Office for Victims of Crime (OVC);

THEREFORE, BE IT RESOLVED: That Elise Emanuel is authorized to execute and file with its applications the annual certifications and assurances and other documents the OVC requires before awarding a federal assistance grant or cooperative agreement.

THEREFORE, BE IT RESOLVED: That Elise Emanuel is authorized to execute grant and cooperative agreements with the OVC on behalf of the Ponca Tribe of Nebraska.

Resolution 18-_____
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CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the ____ day of July, 2018 at a duly called meeting held in Norfolk, Nebraska by a vote of ____ Ayes; ____ Nays; ____ Abstained; ____ Absent. Chairperson ____ voting ____ not voting. A Quorum of ____ was present.

ATTEST

Larry Wright, Jr., Chairman
Ponca Tribe of Nebraska

Candace Bossard, Secretary
Ponca Tribe of Nebraska

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 6/28/18

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 7/6/18

Subject: Approval/Motion of contractors for Crofton and Michigan Street

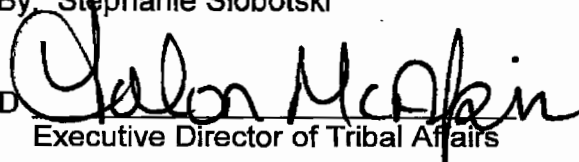
ACTION REQUEST: (Please describe request in the form of a motion)

1. Motion to award M&B Quality Concrete, LLC a lump sum contract in the amount of \$280,827.07 for the Crofton parking lot improvement project.
2. Discussion/Motion to award Wragge Construction a lump sum contract in the amount of \$143,007.87 for the NPHA Michigan Street parking improvement project.
3. Motion to Approve job description of Transportation Superintendent
4. Discussion/Motion for Executive bus

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Stephanie Slobotski

APPROVED


Executive Director of Tribal Affairs

AGENDA ITEM REQUEST

(for employees only)

DATE SUBMITTED: 06/29/2018

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: Tribal Council
 Executive Committee

Meeting Date: 07/06/2018

Subject: Time Card Usage Requirements Policy - Revised

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the Time Card Usage Requirements Policy - Revised

Will there be support materials for this agenda item? Yes No
 (If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED Jonathan Robinson
 EDTA/CEO/DOF/HRD

Digitally signed by Jonathan Robinson
 DN: cn=Jonathan Robinson, o=Ponca Tribe of
 Nebraska, ou=Human Resources Director,
 email=jrobinson@poncatnbe-ne.org, c=US
 Date: 2018.06.29.15:27:21 -05'00'

AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 06/29/18

All agenda item requests must be approved by Executive Management and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of: √ Tribal Council
 Executive Session

Meeting Date: 07/06/18

Subject: Job Description Change Diabetes Program Administrator to Special Diabetes Program for Indians Program Director

ACTION REQUEST: (Please describe request in the form of a motion)

The job description will be changed and updated to reflect additional duties that will incorporate overarching responsibilities for the Diabetes Registered Dietitian and the role of Project Director for the SDPI Grant.

Will there be support materials for this agenda item? Yes No
(If there are support materials, one copy must be attached)

Submitted By: Rhiannon Clausen, COO

APPROVED _____
Larry Voegele, Chief Executive Officer

****** NOTICE: All Tribal Members ******

LAW AND ORDER CODE REVISION

Discussion on July 6, 2018

Dispense with First Reading on July 6, 2018

Dispense with Second Reading on July 6, 2018

Via Lifesize @ all Office Sites

****** NOTICE: All Tribal Members******

The Ponca Tribal Council will be reviewing proposed amendments to the Law and Order Code. – Title XVI - Liquor Control. The revisions are being considered in response to suggested and required changes from the BIA as part of the federal requirement that the liquor ordinance be approved by BIA and published in the federal register. These amendments are required for the liquor ordinance to be approved and made valid.

A complete copy of the proposed amendments is available at the tribal offices, or one may be obtained by contacting Jan Colwell, Tribal Council Administrative Assistant at 402-857-3391.

There will be a discussion that is open for public comment on July 6, 2018 at 11:00 AM or as soon thereafter as it may be heard.

On July 6, 2018, the Tribal Council will also discuss dispensing with the first reading of amendments on grounds amendments are only technical and required by BIA, and time is of the essence, propose motion, vote on motion (motion requires 2/3 Council in favor).

On July 6 council meeting, Tribal Council will discuss the dispensing of the second reading of amendments on grounds amendments are only technical and required by BIA and time is of the essence, propose motion, vote on motion (motion requires 2/3 of Council in favor).

On July 6, 2018, Council will call for a special meeting to be schedule 14 days after the posting and mailing of the notice of the amendment whereby enactment of the proposed Liquor Ordinance will be considered for final approval via Resolution.

Written comments will be accepted until 10:00 AM July 6, 2018. The written comments may be emailed to janc@poncatrIBE-ne.org.