PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

APRIL 21, 2018
10:00 AM
FRED LEROY HEALTH & WELLNESS CENTER
2602 J STREET
OMAHA, NEBRASKA

I. CALL TO ORDER
   a. Invocation
   b. Roll Call

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES
   a. April 9, 2018

IV. RATIFICATION OF ACTIONS

V. CHAIRMAN’S UPDATE

VI. JACOB OLSUFKA, DIRECTOR OF FINANCE
   a. Schedule of Expenditures Report as of 3/31/18
   b. Indirect Cost Report as of 3/31/18
   c. General Fund Report as of 3/31/18
   d. Committee Report as of 3/31/18
   e. Tribal Council Report as of 3/31/18
   f. Miscellaneous Report March 2018
   g. Tribal Council Travel Budgets (Councilman LaPointe)
   h. LSE Architects Invoice – MOTION

VII. STEPHANIE SLOBOTSKI, TRANSPORTATION PLANNER
   a. Storm Shelter Project

VIII. BILL YUNKER, DIRECTOR OF FACILITIES & RISK MANAGEMENT
   a. Alley-Poynor Macchiotta Architecture – MOTION

IX. GEORJA KRIEBS, ENVIRONMENTAL MANAGER
   a. Updating Tribal Environmental Plan – Requesting Tribal Council Feedback

X. LARRY VOEGELE, CHIEF EXECUTIVE OFFICER
   a. RFP ScriptPro Purchases – MOTION
   b. Colliers Management/Maintenance Contract – MOTION

XI. JONATHAN ROBINSON, HR DIRECTOR
   a. Northern Ponca Buffalo Program Assistant Job Description – MOTION
   b. RFP – Employee Appreciation Speaker – MOTION
   c. HR Coordinator Job Description Location Revised – MOTION
   d. Employee Development Specialist Job Description Location Revised – MOTION
   e. Non-Disclosure Agreement – PTN/BlueLink/Alliant/Deerwalk – MOTION
   f. Proposed Updates to Pay Grade Structure – DISCUSSION
   g. Human Resource Department Monthly Report

XII. MARSHALL PRICHARD, CHAIRMAN - OSNI PONCA/PEDCO (1:00 pm)
   a. Submission of Annual Plan and Budgets – MOTION
      i. Osni Ponca
      ii. Perfecta Media
      iii. Ponca Smoke Signals
XIII. JOEY NATHAN, EXEC. DIRECTOR - NORTHERN PONCA HOUSING AUTHORITY (2:00 PM)
   a. Quarterly Report
   b. FY 2017 Annual Performance Report (APR) - MOTION
   c. Board of Commissioners (BOC) Policy Revised - MOTION

XIV. UNFINISHED BUSINESS
   a. Osni Ponca/PEDCO Applicants – Review/Schedule Interviews

XV. NEW BUSINESS
   a. Big Bang Boom Request for Donation – MOTION
   b. Emergency Assistance for Out of Service Area Members – DISCUSSION/MOTION
      (Councilwoman Bossard, Councilmen Laravie and Lamoureux)
   c. Approve Gaming Commission expenses/stipend for attending Training at Mystic Lake in
      May - MOTION
   d. Owner’s Representative Proposal for Carter Lake Casino Project – MOTION (3:00 PM)

XVI. OTHER BUSINESS

XVII. EXECUTIVE SESSION
   a. Confidential Matter

XVIII. ADJOURN
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 4/12/18

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: _x____Tribal Council
_________Executive Committee

Meeting Date: 4/21/18

Subject: Storm Shelter Project

ACTION REQUEST: (Please describe request in the form of a motion)
Discussion/concern regarding storm shelter project.

Will there be support materials for this agenda item? ___ x ___ Yes ___ No
(If there are support materials, one copy must be attached)

Submitted By: Stephanie Slobotski

APPROVED ____________________
Executive Director of Tribal Affairs
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 4-12-18

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Meeting of: X Tribal Council
________ Executive Committee

Meeting Date: 4-22-18

Subject: Heritage Grant Proposal

ACTION REQUEST: (Please describe request in the form of a motion)
Motion to accept Alley Poyner Macchietto Architecture to perform the National Parks Service Heritage Grant Survey of the Agency Building and surrounding buildings according to the guidelines and objectives set in the grant.

Will there be support materials for this agenda item? X Yes _____ No
(if there are support materials, one copy must be attached)

Submitted By: William E. Yunker, Sr., Facilities Director and Risk Management

APPROVED

Executive Director of Tribal Affairs
AGENDA ITEM REQUEST

DATE SUBMITTED: 4/12/2018

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Meeting of: ___X___Tribal Council
________ Executive Committee

Meeting Date: 04/21/2018

Subject: Updating Tribal Environmental Plan, to include current environmental issues. Page 12; Environmental Issues, Table I, Column “Issue of Concerns”.

ACTION REQUEST: (Please describe request in the form of a motion)

Update: Seeking there feedback that relates to Tribal environmental issues

Will there be support materials for this agenda item? ___X___Yes  ____No
(If there are support materials, one copy must be attached)

Submitted By: Geona Kriebs, Environmental Manager

APPROVED
Deputy Director of Tribal Affairs
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/13/2018

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: ___X___ Tribal Council
_______ Executive Committee

Meeting Date: 04/21/2018

Subject: RFP ScriptPro Purchases

ACTION REQUEST: (Please describe request in the form of a motion)
Motion to approve ScriptPro add-on module purchases – allowing opening pharmacy services to non-Indians and improving revenue cycle management.

Will there be support materials for this agenda item? ___ X ___Yes  ___ No
(If there are support materials, one copy must be attached)

Submitted By: Larry Voegele

APPROVED _____________
Chief Executive Officer
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/13/2018

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Meeting of: ___X___ Tribal Council
_________ Executive Committee

Meeting Date: 04/21/2018

Subject: Colliers management/maintenance contract

ACTION REQUEST: (Please describe request in the form of a motion)
Motion to approve the Colliers management/maintenance contract for the Ralston Building.

Will there be support materials for this agenda item? ___X___ Yes   _____No
(If there are support materials, one copy must be attached)

Submitted By: Larry Voegele

APPROVED _______________
Chief Executive Officer
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/13/2018

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Meeting of: ___X___ Tribal Council
____________ Executive Committee

Meeting Date: 04/21-21/2018

Subject: Northern Ponca Buffalo Program Assistant Job Description

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the Northern Ponca Buffalo Program Assistant Job Description.

Will there be support materials for this agenda item? ___X___ Yes ___ No
(if there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED

EDTA/CEO/DOF/HRD
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/13/2018

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Meeting of:    X Tribal Council
              ______ Executive Committee

Meeting Date: 04/21-21/2018

Subject: RFP- Employee Appreciation Speaker

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the RFP for the Employee Appreciation Speaker.
  
  Motion to approve the PSA for the Employee Appreciation Speaker.

Will there be support materials for this agenda item?    X Yes    ____ No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED

EDTA/CEO/DOF/HRD
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/13/2018

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Meeting of: ___X___ Tribal Council
_________ Executive Committee

Meeting Date: 04/21-21/2018

Subject: HR Job Description

ACTION REQUEST: (Please describe request in the form of a motion)

* Motion to approve revising the location of the HR Coordinator and the Employee Development Specialist job descriptions to "Open".

Will there be support materials for this agenda item? ___X___ Yes ________ No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED

EDTA/CEO/DOF/HRD
AGENDA ITEM REQUEST  
(for employees only)

DATE SUBMITTED: 04/13/2018

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Meeting of:  X  Tribal Council
   _____ Executive Committee

Meeting Date: 04/21-21/2018

Subject: Non-Disclosure Agreement – PTN/BlueLink/Alliant/Deerwalk

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the Non-Disclosure Agreement for PTN/BlueLink/Alliant/Deerwalk

Will there be support materials for this agenda item?  X  Yes  _____No
(if there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED

EDTA/CEO/DOF/HRD
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 04/13/2018

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Meeting of: _____ Tribal Council
_____ Executive Committee

Meeting Date: 04/21-21/2018

Subject: Proposed Updates to Pay Grade Structure

ACTION REQUEST: (Please describe request in the form of a motion)

- Discussion on the proposed updates to the pay grade structure.

Will there be support materials for this agenda item? __Yes _____No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED

EDTA/CEO/DOF/HRD
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: _04_/ _06_/ _2018_

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Meeting of: _____X____ Tribal Council
__________Executive Committee

Meeting Date: _04_/ _22_/ _2018_

Subject: ___Northern Ponca Housing Authority ___

ACTION REQUEST: (Please describe request in the form of a motion)

1) NPHA April Quarterly Report
2) FY 2017 Annual Performance Report (APR)
3) Board of Commissioners (BOC) Policy

Will there be support materials for this agenda item? ___X____Yes _____No
(If there are support materials, one copy must be attached)

Submitted By: __Joey Nathan______________

APPROVED

____________________________________
Executive Director of Tribal Affairs