PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA
JUNE 5, 2017
9:00 AM
TRIBAL OFFICE
1701 E STREET
LINCOLN, NEBRASKA

I. CALL TO ORDER
   a. Roll Call

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES
    a. May 20, 2017

IV. RATIFICATION OF ACTIONS

V. CHAIRMAN’S REPORT

VI. ACTION ITEM UPDATE

VII. BILL YUNKER, DIRECTOR OF FACILITIES & RISK MANAGEMENT
    a. Pow Wow Grounds Project
       i. Allocation of Funds for Concrete - MOTION
       ii. Allocation of Funds for Arena Arbor - MOTION
       iii. Allocation of funds for Crows Nest/Announcer Booth - MOTION
       iv. Allocation of Funds for Sound System - MOTION
    v. Approve Bill Yunker as Project Manager - MOTION

VIII. KITRINA KEY, ENROLLMENT SPECIALIST (Lifesize)
    a. Approval of Applicants - RESOLUTION
    b. Motion to remove Online Submitted Enrollment Application Form
    c. Discuss Moving the Online PYEF Link to the Social Service Page

IX. JULIA SAGE, ENVIRONMENTAL MANAGER (Lifesize)
    a. Approval of Air Technician as Tribal Science Council Alternate - MOTION

X. ROBIN ARREGUIN, DIRECTOR-CHILD SUPPORT ENFORCEMENT (Lifesize)
    a. Monthly Update Re: Child Support Program

XI. JACOB OLSUFKA, DIRECTOR OF FINANCE (Lifesize)
    a. Wells Fargo Carter Lake Savings Account - MOTION

XII. JESSIE HOVER, HEALTH PLANNER (Lifesize)
    a. Native American Public Health Act Continuation Funding 2017-2018 - RESOLUTION

XIII. ELISE EMANUEL, GRANT MANAGER
    a. ANA Language Preservation & Maintenance Grant Application - RESOLUTION
    b. ANA Social & Economic Development Grant Application - RESOLUTION
    c. Grant Manager Monthly Report

XIV. JONATHAN ROBINSON, HUMAN RESOURCE DIRECTOR
    a. Proposed Changes to the Ponca Tribe of Nebraska 401(k) Plan - MOTION
    b. Broker of Record - MOTION
    c. Executive Session: Personnel Action Request - MOTION

XV. NEW BUSINESS
    a. Request to view PTN Records held by Nebraska State Historical Society - MOTION
    b. Lewis and Clark Shriners Request - MOTION
    c. Vision Maker Media Request - MOTION
    d. Appointments to Boards/Committees - MOTION

XVI. OTHER BUSINESS

XVII. PERFECTA MEDIA
    a. Ponca Language App and Database Demonstration/Discussion/Motion

XVIII. EXECUTIVE SESSION
    a. Jan Colwell Annual Evaluation

XIX. ADJOURN
DATE SUBMITTED: 5/25/17

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: ___ Tribal Council
_____ Executive Committee

Meeting Date: 6/5/17

Subject: Powwow Grounds Project

ACTION REQUEST: (Please describe request in the form of a motion)
A) Motion to allocate funds for concrete at powwow grounds in an amount not to exceed $22,000.00
B) Motion to allocate funds for Arena Arbor materials (electrical allowance inclusive) in an amount not to exceed $47,000.00
C) Motion to allocate funds for new crows-nest/announcer booth (material and labor) in an amount not to exceed $16,000.00.
D) Motion to allocate funds for new sound system in the amount of $7,500.00 to include permanent wiring to the center drum.
E) Motion to use me as the project manager to oversee the day to day construction for a timely completion. – To submit and accept bids for sub-contracts with Ponca Preference and to utilize internal maintenance for detailed work that is within the capabilities of our staff.

Will there be support materials for this agenda item?  ____ Yes  _____ No
(If there are support materials, one copy must be attached)

Submitted By: William E. Yunker, Sr.

Thomas Wright

APPROVED
Executive Director of Tribal Affairs
DATE SUBMITTED: 05/25/2017

All agenda item requests must be approved by the Executive Director of Tribal Affairs and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: X Tribal Council Executive Committee

Meeting Date: 06/05/2017

Subject: Applicants and Removal of Online Submitted Enrollment Application Form

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve (15) applicants.
- Motion to remove Online Submitted Enrollment Application Form
- Discuss moving the online PYEF link to the Social Service page

Will there be support materials for this agenda item? Yes X No

Submitted By:

Kitrina Key – Enrollment Specialist

APPROVED

Thomas Wright
Executive Director of Tribal Affairs

Digitally signed by Thomas Wright
DN: cn=Thomas Wright, o=Ponca Tribe of Nebraska, ou=, email=twright@poncatribe-ne.org, c=US
Date: 2017.05.25 09:33:49 -05'00'
PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 17-_____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Enrollment Committee has reviewed the applications of individuals to determine whether they are eligible for membership according to the Constitution of the Ponca Tribe of Nebraska; and

WHEREAS: The Enrollment Committee hereby recommends that the Ponca Tribal Council approve the attached list of fifteen (15) individuals to be eligible for placement on the Ponca Tribe of Nebraska Roll.

THEREFORE, BE IT RESOLVED that the Ponca Tribal Council approves the attached list of fifteen (15) applicants to be eligible for placement on the Ponca Tribe of Nebraska Roll.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the ___ day of June 2017, at a duly called meeting held in Lincoln, Nebraska by a vote of ___ Ayes; ___ Nays; ___ Abstained; ___ Absent. Chairperson ___ voting ___ not voting. A Quorum of ___ was present.

ATTEST

Larry Wright, Jr., Chairman
Ponca Tribe of Nebraska

Candace Bossard, Secretary
Ponca Tribe of Nebraska
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 5/25/2017
All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: _____ Tribal Council
   _x___ Executive Committee

Meeting Date:

Subject: Approval of Air Technician as Tribal Science Council Alternate

ACTION REQUEST: (Please describe request in the form of a motion)
1. Requesting approval and Chairman’s signature of Tyler Holmes as the Tribal Science Council Alternate for Region 7

Will there be support materials for this agenda item? _x_ Yes ___ No
(If there are support materials, one copy must be attached)

Submitted By: Julia Sage

APPROVED
Thomas Wright
Executive Director of Tribal Affairs
AGENDA ITEM REQUEST

DATE SUBMITTED: 5/26/2017

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: ____X____ Tribal Council
              ________ Executive Committee

Meeting Date: 6/5/17

Subject: Wells Fargo Carter Lake Savings Account

ACTION REQUEST: (Please describe request in the form of a motion)

Motion to Approve – Tax escrow holding account.

We just need a couple of things to open the savings account under Ponca’s name. First we need a letter similar to the one I attached. But could you address it to Wells Fargo Bank, N.A., 13619 Regency Cir., Omaha, NE 68114 and just include Larry Wright’s name as Chairman. Maybe include, he gives Land Company permission to do this. We just need it for our records.

Toni D. Budke
Business Associate II
Norfolk Main Street Store

The second form is just showing he is a key executive for Ponca Tribe and he needs to sign the third page and return. Thanks! If you have any questions please let me know.

Will there be support materials for this agenda item? ____X____Yes  ____No

(If there are support materials, one copy must be attached)

Submitted By: Jacob Olsufka

APPROVED  Jacob Olsufka
Director of Finance

Digitally signed by Jacob Olsufka
Dh: cn=Jacob Olsufka, ou=Ponca Tribe of Nebraska, o=Ponca Tribe of Nebraska, c=US
Date: 2017.05.26 11:48:12-05'00'
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: __5__/26__/2017__

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: ___x___ Tribal Council
_________ Executive Committee

Meeting Date: __6__/5__/2017__

Subject: ___Native American Public Health Act (NAPHA) Contract Renewal 2017-2018___________

ACTION REQUEST: (Please describe request in the form of a motion)

Resolution for approval to draft the 2017-2018 NAPHA contract.

Will there be support materials for this agenda item? ____Yes   ____No
(If there are support materials, one copy must be attached)

Submitted By: ____Jessie Hover_________

APPROVED ____________
Chief Executive Officer
PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 17-____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such power contained in the constitution; and

WHEREAS: Nebraska Department of Health and Human Services (DHHS) has made available Fiscal Year 2017-2018 Native American Public Health Act (NAPHA) funding; and

WHEREAS: There continues to be a need to provide: a community assessment, home visitation nursing services for elderly, infants, and others with special health care needs in Douglas County; intergenerational health and other preventive health programming and reproductive health community education services in all Ponca service counties.

THEREFORE, BE IT RESOLVED that the Ponca Tribal Council supports the continuation proposal for NAPHA funding provided by DHHS in the amount of $89,997.20.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the _____ day of June 2017, at a duly called meeting held at Lincoln, Nebraska by a vote of _____ Ayes; _____ Nays; _____ Abstained; _____ Absent. Chairperson _____ voting _____ not voting. A Quorum of _____ was present.

ATTEST

Larry Wright, Jr., Chairman
Ponca Tribe of Nebraska

Candace Bossard, Secretary
Ponca Tribe of Nebraska
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 5/26/17

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: _____ Tribal Council
______ Executive Committee

Meeting Date: 6/5/17

Subject: ANA Language Preservation & Maintenance

ACTION REQUEST: (Please describe request in the form of a motion)
Discussion of grant application progress

Will there be support materials for this agenda item? _____ Yes _____ No
(If there are support materials, one copy must be attached)

Submitted By: Elise Emanuel
Grants Manager
AGENDA ITEM REQUEST  
(for employees only)

DATE SUBMITTED: 5/26/17

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5)** working days before the meeting.

Meeting of: ___X__ Tribal Council  
________ Executive Committee

Meeting Date: 6/5/17

Subject: ANA Social & Economic Development

**ACTION REQUEST:** (Please describe request in the form of a motion)

Discussion of grant application progress

Will there be support materials for this agenda item? _____Yes _____No  
(If there are support materials, one copy must be attached)

Submitted By:  
Elise Emanuel  
Grants Manager
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 5/26/17

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: X Tribal Council
________ Executive Committee

Meeting Date: 6/5/17

Subject: Proposed Changes to the Ponca Tribe of Nebraska 401(k) Plan

ACTION REQUEST: (Please describe request in the form of a motion)
• Motion to approve the proposed changes to the Ponca Tribe of Nebraska 401(k) Plan

Will there be support materials for this agenda item? X Yes _______ No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED Jonathan Robinson
EDTA/CEO/DOF/HRD
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 5/26/17

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: _____Tribal Council
_______ Executive Committee

Meeting Date: 6/5/17

Subject: Broker of Record

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve changing the broker of record for benefits and risk management to Arthur J. Gallagher & Co.

Will there be support materials for this agenda item?  X  Yes   ____No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

EDTA/CEO/DOF/HRD

[Digital signature]
AGENDA ITEM REQUEST  
(for employees only)

DATE SUBMITTED: 05/25/17

All agenda item requests must be approved by Executive Management and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: X Tribal Council  
           Executive Committee

Meeting Date: 06/05/17

Subject: Ponca Language App and Database

ACTION REQUEST: (Please describe request in the form of a motion)

Perfecta Media will present the completed Ponca language app and language website design to Tribal Council for final approval before launching to members. This will include demonstration and discussion.

Will there be support materials for this agenda item?  Yes  x No  
(If there are support materials, one copy must be attached)

Submitted By: Rhiannon Clausen, DDTA

APPROVED  
          Executive Director of Tribal Affairs