PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL
AGENDA

DECEMBER 4, 2017
10:00 AM
FRED LEROY HEALTH & WELLNESS CENTER
2602 J STREET
OMAHA, NEBRASKA

I. CALL TO ORDER
   a. Roll Call

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES
   a. November 18, 2017
   b. November 19, 2017

IV. RATIFICATION OF ACTIONS

V. CHAIRMAN’S REPORT

VI. ACTION ITEM UPDATES

VII. GARY STOLTENBERG, PONCA GAMING ENTERPRISE
    a. PGE Fiscal Year 2018 Budget - MOTION

VIII. SHANNON WRIGHT, POW WOW COMMITTEE
      a. Pow Wow Committee Changes - DISCUSSION

IX. KITRINA KEY, ENROLLMENT SPECIALIST
    a. Approval of Applicants - RESOLUTION

X. JONATHAN ROBINSON, HUMAN RESOURCE DIRECTOR
    a. Data Disclosure Agreement – MOTION

XI. ELISE EMANUEL, GRANT MANAGER
    a. FY18 Tribal Response Program Funding Request - RESOLUTION
    b. Grant Manager Monthly Report

XII. HILARY FARLEY, IT COMMITTEE
     a. RFP for Lifesize Systems in Omaha and Lincoln Small Conference Rooms - MOTION

XIII. TOM WRIGHT, EXECUTIVE DIRECTOR OF TRIBAL AFFAIRS
      a. Executive Session Requested (Re: Tom Wright and Rhiannon Clausen Agenda Items)
      b. Information Technology Manager Job Description – MOTION
      c. Promotion/Transfer of Employee #209 - MOTION

XIV. RHIANNON CLAUSEN, CHIEF OPERATING OFFICER
     a. Job Description Change RN Case Manager to Registered Nurse Care Coordinator – MOTION
     b. Job Description for New position Diabetes Program Registered Dietitian – MOTION
     c. Job Description Change Diabetes Program Administrator to Special Diabetes Program for Indians Project Director – MOTION
     d. Promotion Transfer for Employee #379 - MOTION
     e. Promotion Transfer for Employee #442 – MOTION

XV. UNFINISHED BUSINESS
    a. Holland Knight Legal Billing Statements – MOTION (Vice Chairwoman White)
    b. 2018 TC Meeting Schedule

XVI. NEW BUSINESS
    a. Tribal Council Gaming Budget – MOTION (Vice Chairwoman White)
    b. Committee Appointments - MOTION
    c. Fred Assam Legal Billing Statement – MOTION
    d. Niobrara Promoters Request – MOTION
    e. Clarification of Contract with Holland Knight – DISCUSSION (Councilman LaPointe - Treasurer)

XVII. OTHER BUSINESS

XVIII. ADJOURN
AGENDA ITEM REQUEST  
(for employees only)

DATE SUBMITTED: 11/27/2017

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: ___X___ Tribal Council
________ Executive Committee

Meeting Date: 12/___/2017

Subject: Pow wow committee changes

ACTION REQUEST: (Please describe request in the form of a motion) The pow wow committee is proposing to make some changes for the pow wow this year 2018. We are proposing to remove the position of honored teen as well as the Little Miss Ponca Princess. We will also combine the Junior Ponca Princess with the Senior Ponca Princess so that we have one Princess who will represent the tribe. Also we plan to honor all the Ponca elders instead of honoring just two. By making these changes the committee hopes to reduce confusion and free up agenda space and time at the pow wow as well as reduce the budget. We will have committee members as well as the culture director available to explain the reasoning for these changes.

Will there be support materials for this agenda item? _____Yes _____No
(If there are support materials, one copy must be attached)

Submitted By:

APPROVED

Executive Director of Tribal Affairs
AGENDA ITEM REQUEST
(For employees only)

DATE SUBMITTED: 11/22/2017

All agenda item requests must be approved by the Executive Director of Tribal Affairs and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: X Tribal Council
Executive Committee

Meeting Date: 12/04/2017

Subject: Applicants

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve ( ) applicants.

Will there be support materials for this agenda item? Yes X No (Confidential and will be brought to the meeting)

Submitted By:

Kitrina Key

Kitrina Key – Enrollment Specialist

APPROVED:

[Signature]
Thomis Wright II
Executive Director of Tribal Affairs
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 11/27/2017

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: X Tribal Council

Meeting Date: 12/04/2017

Subject: Data Disclosure Agreement

ACTION REQUEST: (Please describe request in the form of a motion)

- Motion to approve the Data Disclosure Agreement with Silverback Rx and Comprehensive Care Services.

Will there be support materials for this agenda item? X Yes No
(If there are support materials, one copy must be attached)

Submitted By: Jonathan Robinson

APPROVED

[Signature]

[Title]

[Date]
PONCA TRIBE OF NEBRASKA
TRIBAL COUNCIL

RESOLUTION 17-____

WHEREAS: The Ponca Tribe of Nebraska is a federally recognized Indian Tribe (P.L. 101-484) whose business affairs are conducted by the Ponca Tribal Council as defined in the Constitution approved July 22, 1994 by the Acting Deputy Commissioner of Indian Affairs; and

WHEREAS: Pursuant to the Constitution of the Ponca Tribe of Nebraska, the Ponca Tribal Council exercises legislative powers to enact and promulgate resolutions and ordinances subject to all express restrictions upon such powers contained in the constitution; and

WHEREAS: The Tribe has the authority to submit an application on behalf of the Native American individuals in the Tribe and to administer programs and activities under this program; and

WHEREAS: The Brownfields Grant Program supports the Tribe’s capacity to inventory, characterize, assess, and conduct planning and community involvement related to brownfield sites.

THEREFORE, BE IT RESOLVED that the Grant Manager, Elise Emanuel, is approved to submit the application for funding administered by the Environmental Protection Agency on behalf of the Ponca Tribe of Nebraska.

CERTIFICATION

THIS IS TO CERTIFY AND AFFIRM that the above and foregoing Resolution was duly authorized and passed by the Ponca Tribal Council on the 4th day of December, 2017, at a duly called meeting held at Omaha, NE, by a vote of ___ Ayes; ___ Nays; ___ Abstained; ___ Absent. Chairperson ___ voting ___ not voting. A Quorum of ___ was present.

ATTEST

_________________________________________  ________________
Larry Wright, Jr., Chairman                  Candace Bossard, Secretary
Ponca Tribe of Nebraska                      Ponca Tribe of Nebraska
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: _11__/ _30__/ _2017_

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: __X___ Tribal Council
____________ Executive Committee

Meeting Date: _12__/ _4__/ _2017_

Subject: __Lifesize Omaha/Lincoln Small Conference Rooms____________

ACTION REQUEST: (Please describe request in the form of a motion)
___ Motion to approve RFP for Lifesize Systems in Lincoln and Omaha small conference rooms.

________________________________________
________________________________________
________________________________________
________________________________________

Will there be support materials for this agenda item? __X___ Yes _____ No
(If there are support materials, one copy must be attached)

Submitted By: Hilary Farley ______________________________

APPROVED  __________________________
Executive Director of Tribal Affairs
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 11/27/17

All agenda item requests must be approved by the Tribal Business Manager and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5)** working days before the meeting.

Meeting of: ___X___ Tribal Council
__________ Executive Committee

Meeting Date: 12/04/17

Subject: 2 Agenda Items

ACTION REQUEST: (Please describe request in the form of a motion)

1. Motion to approve IT Manager Job Description
2. Executive Session – Promotion/Transfer Employee #209

Will there be support materials for this agenda item? ___X___ Yes _____No
(If there are support materials, one copy must be attached)

APPROVED Thomas Wright, II
__________________________
Executive Director of Tribal Affairs
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 11/27/17

All agenda item requests must be approved by Executive Management and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: √ Tribal Council
            Executive Session

Meeting Date: 11/27/17

Subject: Job Description Change RN Case Manager to Registered Nurse Care Coordinator

ACTION REQUEST: (Please describe request in the form of a motion)

The job description will be changed and updated to reflect additional duties that will incorporate overarching responsibilities between departments within the Health Services Division. (Diabetes, PRC, Clinic Services)

Will there be support materials for this agenda item?  _x___Yes    ___No
(If there are support materials, one copy must be attached)

Submitted By: Rhiannon Clausen, COO

APPROVED
Larry Voegele, Chief Executive Officer
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 11/27/17

All agenda item requests must be approved by Executive Management and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: √ Tribal Council

Executive Session

Meeting Date: 11/27/17

Subject: Job Description for new position Diabetes Program Registered Dietitian open for Lincoln or Omaha.

ACTION REQUEST: (Please describe request in the form of a motion)

The job description is for a new Registered Dietitian for the Omaha or Lincoln area office.

Will there be support materials for this agenda item?  x  Yes  No
(If there are support materials, one copy must be attached)

Submitted By: Rhiannon Clausen, COO

APPROVED
Larry Voegele, Chief Executive Officer
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 11/27/17

All agenda item requests must be approved by Executive Management and forwarded to the Niobrara Office, Attn: Jan Colwell **five (5) working days before the meeting.**

Meeting of:  √ Tribal Council
                 Executive Session

Meeting Date: 11/27/17

Subject: Job Description Change Diabetes Program Administrator to Special Diabetes Program for Indians Program Director

ACTION REQUEST: (Please describe request in the form of a motion)

The job description will be changed and updated to reflect additional duties that will incorporate overarching responsibilities for the Diabetes Registered Dietitian and the role of Project Director for the SDPI Grant.

Will there be support materials for this agenda item?  _x___ Yes    ___No
(If there are support materials, one copy must be attached)

Submitted By: Rhiannon Clausen, COO

APPROVED

Larry Voegele, Chief Executive Officer
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 11/27/17

All agenda item requests must be approved by Executive Management and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: Tribal Council

√ Executive Session

Meeting Date: 11/27/17

Subject: Promotion Transfer

ACTION REQUEST: (Please describe request in the form of a motion)

Upon the approval of the revised job description, we are requesting employee #379 be promoted/ transferred into the new role effective January 2, 2018.

Will there be support materials for this agenda item? _x__Yes    ___No
(if there are support materials, one copy must be attached)

Submitted By: Rhiannon Clausen, COO

APPROVED

Larry Voegele, Chief Executive Officer
AGENDA ITEM REQUEST
(for employees only)

DATE SUBMITTED: 11/27/17

All agenda item requests must be approved by Executive Management and forwarded to the Niobrara Office, Attn: Jan Colwell five (5) working days before the meeting.

Meeting of: Tribal Council

√ Executive Session

Meeting Date: 11/27/17

Subject: Promotion Transfer

ACTION REQUEST: (Please describe request in the form of a motion)

Upon the approval of the revised job description, we are requesting employee #442 be promoted/ transferred into the new role effective January 2, 2018.

Will there be support materials for this agenda item? _x___Yes _____No
(If there are support materials, one copy must be attached)

Submitted By: Rhiannon Clausen, COO

APPROVED ____________________________

Larry Voegele, Chief Executive Officer